



encoreSM

EVENTS THAT TRANSFORM

EXHIBITOR SERVICES

Info-vice@encoreglobal.com

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & PROVINCE		POSTAL CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERD BY	EMAIL		PHONE	

Advanced rates are available if order is placed 10 days or more before show opening. (10% equipment discount)

Email completed form to the Encore Representative listed above. Rates listed are per-day.

Once this request form is submitted, an Encore Representative will contact you for an official order review and signature & payment details.

Labor charges, sales tax, loss damage waiver, and service charges may apply.

CUSTOM ORDERS: Please reach out to the Encore representative listed above to place custom orders for items and services not included on this form.

AUDIO VISUAL	QUANTITY	ADVANCED RATE	REGULAR RATE
55" MONITOR with FLOOR STAND		\$ 566.58	\$ 629.53
70" MONITOR with FLOOR STAND		\$ 732.15	\$ 813.50
LCD PROJECTOR PACKAGE		\$ 412.18	\$ 457.98
SMALL POWERED SPEAKER		\$ 49.50	\$ 55
LAPTOP		\$ 211.50	\$ 235
FLIPCHART PACAKGE		\$ 37.80	\$ 42

INTERNET	QUANTITY	ADVANCED RATE	REGULAR RATE
SIMPLE WIFI CONNECTION		\$ 12.60	\$ 14
WIRED INTERNET CONNECTION		\$ 135	\$ 150



VICTORIA
CONFERENCE
CENTRE

If You Are Experiencing Technical Difficulties On Site
Phone: 250-361-1095